

## **SPRING CREEK FOREST PUBLIC UTILITY DISTRICT**

### Minutes of Meeting of Board of Directors

August 8, 2017

The Board of Directors ("Board") of Spring Creek Forest Public Utility District ("District") met at 2727 Allen Parkway, Suite 1100, Houston, Texas, on August 8, 2017, in accordance with the duly posted notice of said meeting, with a quorum of directors present, as follows:

Derek D. Drawhorn, Vice President/Treasurer  
Janet E. Frakes, Secretary  
Wayne Cherry, Director  
Tom Buffington, Director

and the following directors absent:

R. W. (Rick) Kehlenbach, President.

Also present were Ms. Claudia Redden, representing the District's bookkeeper; Mr. Jeff Sonnheim, representing the District's tax assessor/collector; Mr. Mark Ivy, representing the District's operator; Ms. Amber Hurd, representing the District's engineer; Kennon Evett, a resident of the District; and Ms. Amy Mahanay, of Smith, Murdaugh, Little & Bonham, L.L.P.

In the absence of the President, the Vice President called the meeting to order and declared it open for such business as might properly come before it.

1. Minutes of the meeting held July 11, 2017 were presented for the Board's review and approval. Upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.

2. Mr. Jeff Sonnheim presented the tax assessor/collector's report, a copy of which is attached. The report reflects that 2016 taxes are 99% collected. All prior years are over 99% collected or better. Four checks were presented for the Board's review and approval. Upon unanimous vote, the Board approved the tax assessor/collector's report as presented.

3. Mr. Mark Ivy presented an operations report, a copy of which is attached. The District accounted for 94.42% of the water produced during the month of June. The District billed \$97,612.72 and collected \$103,570.87. The District has 809 connections. 9.076 million gallons of water came from the North Harris County Regional Water Authority, and the District pumped 2.625 million gallons of water from its wells.

Upon unanimous vote, the Board approved the operations report as presented.

4. Ms. Amber Hurd presented an engineer's report. The engineer reported the temporary exception to the sanitary control easement at Water Plant No. 1 has been changed from interim to final approval. Upon unanimous vote, the Board approved the engineer's report as presented.

5. Ms. Claudia Redden presented the bookkeeper's report, a copy of which is attached. After discussion, upon unanimous vote, the Board approved the bookkeeper's report and payment of the bills listed thereon.

6. The Board next accepted the resignation of Director Drawhorn effective immediately. Consideration of Kennon Evett to fill the vacancy on the Board will be placed on a future agenda.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary