

SPRING CREEK FOREST PUBLIC UTILITY DISTRICT

Minutes of Meeting of Board of Directors

April 10, 2018

The Board of Directors (“Board”) of Spring Creek Forest Public Utility District (“District”) met at 2727 Allen Parkway, Suite 1100, Houston, Texas, on April 10, 2018, in accordance with the duly posted notice of said meeting, with a quorum of directors present, as follows:

Wayne Cherry, Vice President
Janet E. Frakes, Secretary
Tom Buffington, Director
Kennon Evett, Jr., Director

and the following was absent:

R. W. (Rick) Kehlenbach, President.

Also present were Ms. Claudia Redden, representing the District’s bookkeeper; Mr. Jeff Sonnheim, representing the District's tax assessor/collector; Mr. Mark Ivy, representing the District's operator; Ms. Amber Hurd, representing the District’s engineer; and Ms. Lori G. Aylett, attorney for the District.

In the absence of the President, the Secretary called the meeting to order and declared it open for such business as might properly come before it.

1. Minutes of the meeting held March 13, 2018 were presented for the Board's review and approval. Upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.

2. Mr. Jeff Sonnheim presented the tax assessor/collector’s report, a copy of which is attached. The report reflects that 2017 taxes are 96.4% collected. All prior years are over 99% collected or better. Two checks were presented for the Board’s review and approval. Upon unanimous vote, the Board approved the tax assessor/collector's report as presented.

3. Mr. Mark Ivy presented an operations report, a copy of which is attached. The District accounted for 92.82% of the water produced during the month of February. The District billed \$69,301.24 and collected \$74,900.05. The District has 809 connections. 2.295 million gallons of water came from the North Harris County Regional Water Authority, and the District pumped 3.096 million gallons of water from its wells.

The operator reported that the North Harris County Regional Water Authority had to turn off their supply to the District and others on the same distribution line for a short time because of a major leak at Beltway 8. The District’s wells operated without incident during the brief supply interruption. The District’s storm sewer experienced a failure at Director Evett’s rear yard, and the operator made the necessary repair.

Upon unanimous vote, the Board approved the operations report as presented.

4. Ms. Amber Hurd presented an engineer's report, a copy of which is attached. The engineer reported that a second public meeting for the force main replacement project was held on March 28, 2018 at the Spring Creek Forest Clubhouse. The engineer reported that attendance was low due to it being a rainy night; however, the meeting went well. The engineer presented an arborist's report, and the contractor will follow the plan to preserve the trees. A Notice to Proceed will be issued April 23, 2018, and residents will be notified of the work. Upon unanimous vote, the Board approved the engineer's report as presented.

5. Claudia Redden presented a bookkeeper's report, a copy of which is attached. After discussion, upon unanimous vote, the Board approved the bookkeeper's report and payment of the bills listed thereon.

There being no further business to come before the Board, the meeting was adjourned.

Secretary