

SPRING CREEK FOREST PUBLIC UTILITY DISTRICT

Minutes of Meeting of Board of Directors

August 13, 2019

The Board of Directors ("Board") of Spring Creek Forest Public Utility District ("District") met at 2727 Allen Parkway, Suite 1100, Houston, Texas, on August 13, 2019, in accordance with the duly posted notice of said meeting, with a quorum of directors present, as follows:

Wayne Cherry, Vice President
Janet E. Frakes, Secretary
Tom Buffington, Director
Kennon Evett, Jr., Director

and the following was absent:

R. W. (Rick) Kehlenbach, President.

Also present were Ms. Claudia Redden, representing the District's bookkeeper; Ms. Jennifer Landreville, representing the District's tax assessor/collector; Mr. Mark Ivy, representing the District's operator; Ms. Amber Hurd, representing the District's engineer; and Ms. Lori G. Aylett, attorney for the District.

In the absence of the President, the Vice President called the meeting to order and declared it open for such business as might properly come before it.

1. Minutes of the meeting held July 9, 2019 were presented for the Board's review and approval. Upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.

2. Ms. Jennifer Landreville presented the tax assessor/collector's report, a copy of which is attached. The report reflects that 2018 taxes are 98.3% collected. All prior years' tax collections are over 99% collected. Two checks were presented for the Board's review and approval. Upon unanimous vote, the Board approved the tax assessor/collector's report as presented.

3. Mr. Mark Ivy presented an operations report, a copy of which is attached. The District accounted for 93.81% of the water produced during the month of June. The District billed \$107,084.40 and collected \$92,470.66. The District has 811 connections. 8.293 million gallons of water came from the North Harris County Regional Water Authority, and the District pumped 3.742 million gallons of water from its wells. The operator reported he repaired one main line break. Upon unanimous vote, the Board approved the operations report as presented.

4. Ms. Amber Hurd presented an engineer's report, a copy of which is attached. The engineer reported the contractor is removing the columns at the Cypress Creek drainage channel. The engineer has requested the contractor provide as-builts, the final pay application and completion schedule. The engineer will discuss the site restoration with all

affected utility districts and the homeowners association before recommending that the final payment be made.

Bammel UD had a joint wastewater treatment plant meeting to discuss their projects. Bammel is not anticipating that the District will need to contribute additional funds in the near term. In the next 12 months, Bammel will need to replace a travelling bridge on the sand filter, and the next major project will be replacement of the belt press building within five years. Bammel may request that all participants perform testing for inflow and infiltration. Mark Ivy briefly discussed inflow and infiltration issues in the District. He noted that it has probably been 15 to 20 years since the District undertook a major inflow and infiltration reduction program. The District may wish to tighten the system on an ongoing basis so as not to contribute inflow and infiltration to the Bammel plant.

The engineer reported that Pet Suites is developing 6525 Louetta and has requested that the District reserve capacity for three equivalent single family connections. Pet Suites also requested reimbursement for construction of a sanitary sewer line, but the engineer stated that the line could only serve that customer, and therefore not appropriate for District reimbursement. The Board approved the utility commitment for three equivalent single family connections.

The engineer is working on an annexation feasibility study for a proposed 10-acre multi-family property with 160 units. It appears that the developer will need to request capacity in the Spring Creek Court detention pond. By the next meeting, the engineer hopes to have a draft of the feasibility study for the Board's review.

Upon unanimous vote, the Board approved the engineer's report as presented.

5. Ms. Claudia Redden presented a bookkeeper's report, a copy of which is attached. After discussion, upon unanimous vote, the Board approved the bookkeeper's report and payment of the bills listed thereon.

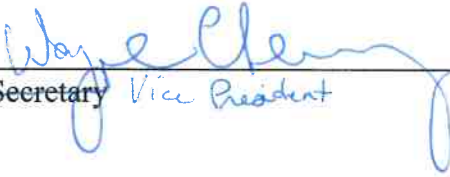
6. The Board considered the annual maintenance report of Municipal Risk Management Group, LLC for an arbitrage rebate and/or yield restriction analysis. The Board reviewed the report and determined that the District is in compliance with IRS regulations and no further action is required at this time.

7. The attorney presented two memoranda of law regarding new legislation. It will be easier for District residents to petition for the creation of in-District meeting places. Also, the attorney recommended that Board members create an email address, the sole purpose of which would be to receive and send emails regarding District business; the attorney further instructed the Board members to retain the copies of all emails. The attorney also noted that she will be changing the order of the agenda starting in September to provide for public comment at the beginning of each meeting.

8. Under pending business, the Board noted that the e-shred event had been scheduled for October 18, 2019 at the homeowners association's request. The attorney will

confirm the date with the garbage company and they will provide inserts to the operator to go out with the September bills.

There being no further business to come before the Board, the meeting was adjourned.


Secretary Vice President